

**MEDINA COUNTY BOARD OF MENTAL RETARDATION  
AND DEVELOPMENTAL DISABILITIES  
REGULAR BOARD MEETING MINUTES  
January 28, 2008**

The Regular Board Meeting was called to order by President Mr. Carroll at 5:35 p.m. Board members present were: Vice President Mr. Mitzel, Mrs. Thomas Fain and Mr. Brandel. Secretary Mrs. Connors (arrived at 5:48 pm) and Mr. Hartman (arrived at 5:49 pm). Mr. Dabbs was excused. Those present from the Board staff were: Superintendent Dr. LaForme, Ms. Davis, Mr. Nefores, Mr. Bluebond, Ms. Ocasek, Ms. Esch, Ms. Reed, Ms. Dickson, Ms. Williams, Mr. Maier, Ms. Merriman, Ms. Fortney, Ms. Bixler, Ms. Majoros and Mr. Goebel. Others present were: Windfall Industries staff members, Mr. Kelly, Ms. Herald, Ms Rozak, Ms. Beery and Mr. Volpe.

**II. Executive Session (5:30 pm)**

Motion was made by Mrs. Thomas Fain, seconded by Mr. Brandel, to enter into Executive Session at 5:36 p.m. for the following purposes:

- A. To Consider Matters to be kept confidential by Federal Law or Regulations or State Statute
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Motion passed with a unanimous roll call vote.

The Board adjourned executive session at 6:12 p.m.

The Board recessed out of the Regular Board meeting at 6:15 p.m.

The Board reconvened the Regular Board meeting at 6:31 p.m.

**III. General Session**

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

Motion was made by Mr. Hartman, seconded by Mr. Brandel, to approve the minutes from the December 17, 2008 Regular Board meeting, . Mrs. Thomas Fain “abstained”, all others voted “yes”. Motion passed.

**D. Public Relations**

Ms. Bixler reported on the Annual Chili Challenge that was held on Thursday, January 24, 2008 with estimated 900-1200 participants. There were 18 different agencies who participated in the challenge and each provided 18 quarts of chili each. There were forty one volunteers from the agency and the community who participated.

**E. Monthly Reports**

- 1. Administrative Report

Dr. LaForme introduced the following guests: from Adult Services, Ms. Majoros, Ms. Ocasek, Ms. Merriman and Ms. Fortney, from Ancillary Services: Ms. Williams and Ms. Dickson, and

from the Business office Ms. Reed. He would also like to recognize the Windfall Industries staff members, Mr. Kelly, Ms. Herald, Ms Rozak, Ms. Beery and Mr. Volpe.

3. The Community Integration Program

Ms. Merriman and Ms. Fortney from the Adult Services Department presented to the Board on the Rec Social Activities that are being offered in Adult Services at the Community Building.

4. Financial Report

5. Operating Contracts

Board President Mr. Mitzel would like to have on next months agenda explanation of the Bid Process regarding programmatic contracts.

**F. Open Forum**

No Speakers.

**G. Old Business**

Board President Mr. Mitzel asked for an update on Transit. Mr. Maier responded that we are monitoring and meetings are being held to address minor consistent glitches.

**H. New Business**

1. Advertise for Bus Bids

Motion was made by Mr. Hartman, seconded by Mr. Carroll, to approve the Transportation Department to advertise for bus bids. Motion passed with a unanimous roll call vote.

2. Mandatory Notification of School District Resolution #01-08

Motion was made by Mrs. Thomas Fain, seconded by Mr. Hartman, to approve a resolution which states that the Medina County Board of MRDD will continue to provide school age services to children who are multiply handicapped, autistic or traumatic brain-injured, for the 2007-2008 school year. Motion passed with a unanimous roll call vote.

3. Superintendents Contract/Evaluation

Motion was made by Mr. Carroll, seconded by Mr. Hartman to approve a 3 year contract for Superintendent Dr. Gregory LaForme, with a salary adjustment of \$107,000.00.

Dr. LaForme thanked the Board for their recognition, and asked that amount of his contract be \$106,000.00. Motion passed with a unanimous roll call vote.

4. Policy Review

Motion was made by Mr. Carroll, seconded by Mrs. Thomas Fain, to approve the Policies included in the Board Packet as read by Board President Mr. Mitzel. Motion passed with a unanimous roll call vote.

5. State of the Agency

Superintendent Dr. LaForme presented to the Board and audience the 2008 State of the Agency Address.

Page 3  
MCBMRDD Regular Board Meeting  
January 28, 2008

6. Ethics Declaration for Board Members  
Board members were given the annual packet of information regarding the Ethics Declaration.

**IV. Adjournment**

Motion was made by Mr. Hartman, seconded by Mr. Brandel, to adjourn tonight's meeting at 7:49 p.m. All said "aye."

**FOR APPROVAL**

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Mr. Mitzel, President  
Medina County Board of MRDD

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Mr. Carroll, Secretary  
Medina County Board of MRDD