

**MEDINA COUNTY BOARD OF MENTAL RETARDATION
AND DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
February 25, 2008**

I. Call to Order

The Regular Board Meeting was called to order by President Mr. Mitzel at 5:45 p.m. Board members present were: Vice President Ms. Connors, Secretary Mr. Carroll, and Mr. Brandel. Mr. Hartman, Mr. Dabbs, and Ms. Thomas Fain were excused. Staff present were: Superintendent Dr. LaForme, Mr. Goebel, Mr. Bluebond, Mr. Nefores, Ms. Esch, Ms. Reed, Ms. Dickson, Ms. Williams, Mr. Maier, Ms. Bixler, Ms. Kanta, Ms. Coerver, Ms. Nader, Ms. Ridenour, Dr. Manes, Mr. Yamsek, and Ms. Taylor. Others present were: Help Me Grow Director, Ms. Ruff.

II. Executive Session

Motion was made by Mr. Carroll, seconded by Mr. Brandel, to enter into Executive Session at 5:46 p.m. for the following purposes:

- A. To Consider Matters to be kept confidential by Federal Law or Regulations or State Statute
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Motion passed with a unanimous roll call vote.

The Board adjourned executive session at 6:01 p.m.

The Board reconvened the Regular Board meeting at 6:02 p.m.

III. General Session

A. Pledge of Allegiance

B. Mission Statement Affirmation

C. Approval of Minutes

Motion was made by Mr. Carroll, seconded by Mr. Brandel, to approve the minutes from the January 28, 2008 Annual Organizational Board meeting. Motion passed with a unanimous roll call vote.

Motion was made by Mr. Carroll, seconded by Mr. Brandel, to approve the minutes from the January 28, 2008 Regular Board meeting. Motion passed with a unanimous roll call vote.

Due to time constraints of this evenings meeting, the Board decided to move the agenda items in the following order:

D. New Business

- 1. Medina County Public Transit Contract

Motion was made by Mr. Carroll, seconded by Ms. Connors, to approve the Medina County Public Transit Contract. Motion passed with a unanimous roll call vote.

Mr. Mitzel requested the Board Administration to meet with the Medina County Public Transit to discuss contract performance.

2. Approval to Advertise for Roof Replacement Bids

Motion was made by Mr. Brandel, seconded by Ms. Connors, to approve the advertisement for roof replacement bids. Motion passed with a unanimous roll call vote.

3. SSA position/Business Office

Motion was made by Mr. Carroll, seconded by Mr. Brandel to approve the abolishment of a SSA Secretary position and the creation of a Waiver Financial Data Specialist position in Administration. Motion passed with a unanimous roll call vote.

E. Old Business

Ms. Esch reviewed the 2007 Operating Plan-Quarterly Progress (4th Quarter) and Summary. She reported that overall the agency did very well. Mr. Mitzel stated the Board appreciates her efforts on this report.

F. Open Forum

Dr. LaForme addressed the board to say that he had made an omission during his State of the Agency Address at the February Board meeting. He stated he neglected to mention someone very important to this agency; Mr. Gene Goebel, our Assistant Superintendent. Dr. LaForme went on to say what an important asset Mr. Goebel is to our agency and we appreciate his dedication and hard work.

G. Monthly Reports

1. Administrative Report

Mr. Bluebond reported the Superintendent's Executive Committee meeting held on February 8th discussed Department cuts to meet the 17M reduction ordered by the Governor. He also reported that the agency has used CH Mack to generate some of the reports to the Board. These numbers have been compared to previous months and verified that they are correct.

2. Donated Funds Committee Minutes

Ms. Connors reported there was discussion that the regularly scheduled Committee meetings do not meet the timing needs for the purpose of the Committee; therefore the all agreed that an Ad Hoc committee meeting schedule would be best.

Motion was made by Mr. Carroll, seconded by Mr. Brandel, to approve the minutes from the January 30, 2008 Donated Funds Committee meeting. Motion passed with a unanimous roll call vote.

3. Presentation on INU data by Ms. Robin Dickson and Ms. Gayle Taylor

The presentation was deferred until the March Board meeting.

4. Financial Report

Ms. Coerver reported that there were no unusual expenditures for this time of the year.

5. Operating Contracts

Ms. Coerver reported there were only Special Olympics, Community and School related contracts which were all under \$25,000.00 apiece.

Mr. Goebel reported that the Ethics Committee had not met yet and asked the Board members if they would like to meet after the Board meeting. Ethics Committee will meet after the adjournment of tonight's Regular Board meeting.

H. Public Relations

Ms. Bixler reported we are participating once again in the Medina County's Annual Feed-A-Family food drive. Last year we donated over 1000 items and our goal is the same for this year. We are asking students, staff and consumers to donate canned goods and other non-perishable items. Donation boxes will be located in Administration, Adult Services, Windfall School, Community Building, SSA and Transportation.

Ms. Bixler announced that March is MR/DD awareness month. She passed out invitations to the Board members for our "Knock Knock, Who's There Game Show" luncheon. Ms. Bixler reported that the February edition of our "Pathways Newsletter" went out to the community. Ms. Connors stated that she appreciates the helpful hints for parents in the newsletter, such as the article "What is a Waiver."

IV. Adjournment

Motion was made by Ms. Connors, seconded by Mr. Brandel, to adjourn tonight's meeting at 6:32 p.m. All said "aye."

FOR APPROVAL

Mr. Mitzel, President
Medina County Board of MRDD

Mr. Carroll, Secretary
Medina County Board of MRDD