

**MEDINA COUNTY BOARD OF MENTAL RETARDATION
AND DEVELOPMENTAL DISABILITIES
REGULAR BOARD MEETING MINUTES
March 31, 2008**

I. Call to Order

The Regular Board Meeting was called to order by President Mr. Mitzel at 5:38 p.m. Board members present were: Vice President Ms. Connors, Secretary Mr. Carroll and Mr. Hartman, Mr. Brandel (arrived at 5:41 pm) and Ms. Thomas Fain(arrived at 5:46 pm). Mr. Dabbs was excused. Staff present were: Superintendent Dr. LaForme, Ms. Kanta, Ms. Davis, Ms. Ridenour, Ms. Quinn, Ms. Fikry, Ms. Taylor, Ms. Dickson, Mr. Nefores, Dr. Manes, Ms. Esch, Ms. Reed, Mr. Bluebond, Mr. Apple, Mr. Maier, Ms. Bixler and Ms. Coerver. Others present were: Ms. Biggins and Ms. Quartailco.

II. Executive Session

Motion was made by Mr. Hartman, seconded by Ms. Connors, to enter into Executive Session at 5:39 p.m. for the following purposes:

- A. To Consider Matters to be kept confidential by Federal Law or Regulations or State Statute
- B. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Motion passed with a unanimous roll call vote.

The Board adjourned executive session at 6:06 p.m.

The Board reconvened the Regular Board meeting at 6:11 p.m.

Board President Mr. Mitzel excused Secretary Mr. Carroll from the remainder of tonight's Board meeting at 6:09 pm.

III. General Session

- A. Pledge of Allegiance**
- B. Mission Statement Affirmation**
- C. Approval of Minutes**

Motion was made by Mr. Brandel, seconded by Ms. Connors, to approve the minutes from the February 25, 2008 Regular Board meeting. Mr. Hartman and Ms. Thomas Fain "abstained" all others voted "yes". Motion passed.

D. Public Relations

Ms. Bixler passed around three (3) OPI awards that were presented to the Medina County Board of MRDD for the following: Agency News letter "Pathways", Employer Recognition Breakfast and a video "Still Moving" by Ms. Frye.

Medina County Board of MRDD staff and consumers collected over 900 items during our Annual Medina County "Feed-a-Family" food drive. The donated items were then delivered to local Medina County Food Banks. Ms. Bixler would like to thank all who participated again this year.

Board Vice President Ms. Connors participated along with representatives from other agencies in the MRDD Awareness month “Knock Knock, Who’s There Game Show” luncheon hosted by Medina County Board of MRDD to promote services we offer.

Ms. Bixler announced the upcoming events:

- ✓ The agency newsletter and a brochure on Privacy Practices HIPAA were distributed to Board members.
- ✓ Medina County Board of MRDD will be participating in the “Bring on Brunswick” event, April 12th.
- ✓ Agency Newsletter will be coming out in May.
- ✓ Ice Cream Social will be held in June, date to be determined.

E. Monthly Reports

1. Administrative Report

Dr. LaForme welcomed all of the visitors to tonight’s Board meeting. He noted the following items in his report: Shared Funding by County Agencies is a good thing for all agencies involved, we have held the Martin Waivers at 10 for our county, and we have added the State and Federal Issues of Note to the Administrative report to keep Board members updated on current issues.

2. Presentation on INU data

Ms. Dickson and Ms. Taylor provided a brief overview of behavioral progress data, structures and functions of our Adult Intensive Needs Unit.

3. Presentation on Windfall School data

Mr. Apple provided a brief overview of behavioral progress data and IEP progress data for Windfall School students with intensive behavioral needs.

Dr. LaForme thanked the Board members, presenters and staff for all of the support in our intensive needs endeavor.

4. Financial Report

Ms. Coerver reported that there were no unusual expenditures for this time of the year.

5. Operating Contracts

F. Open Forum

Speakers: Ms. Sharon Biggins

Ms. Biggins, Family Advisory Council Chair, reported to the Board what the Council has been working on. They have created three committees: Community Education Committee to educate business, schools and provide providers; Survey Committee – has worked with the agency to develop questions on the annual surveys to gather input from families; and a Research Committee to research programs for underserved individuals, e.g. those with TBI and Autism.

Board President Mr. Mitzel thanked Ms. Biggins and all those involved in this Council for their dedication. Dr. LaForme thanked the Board members for their support as this is part of the agency Operating Plan.

G. Old Business

1. Ethics Report

Motion was made by Mr. Hartman, seconded by Ms. Thomas Fain to approve the minutes of the Ethics Committee meeting on February 25, 2008 as read. Motion passed with a unanimous roll call vote.

H. New Business

1. Medina Creative Housing Contract

Motion was made by Ms. Thomas Fain, seconded by Mr. Hartman to approve a second 2 month extension of the 2007 Medina Creative Housing contract effective April 1, 2008 through May 31, 2008. Motion passed with a unanimous roll call vote.

IV. Adjournment

Motion was made by Mr. Hartman, seconded by Mr. Brandel, to adjourn tonight's meeting at 7:15 p.m. All said "aye."

FOR APPROVAL

Mr. Mitzel, President
Medina County Board of MRDD

Mr. Carroll, Secretary
Medina County Board of MRDD

Ms. Connors, Acting Secretary
Medina County Board of MRDD